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**DEPARTMENT OF
ANIMAL SERVICES**

221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

ANNETTE G. RAMIREZ
INTERIM GENERAL MANAGER

CURTIS R. WATTS
ASSISTANT GENERAL MANAGER
Administration

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

May 11, 2022

The Honorable Eric Garcetti
Mayor, City of Los Angeles
200 N. Spring Street, Room 303
Los Angeles, CA 90012

The Honorable City Council
c/o City Clerk
Room 395, City Hall
200 N. Spring Street
Los Angeles, CA 90012

Attention: Ms. Heleen Ramirez, Office of the Mayor

RE: ACCEPTANCE OF A \$50,000 GRANT FROM MADDIE'S FUND INTO THE ANIMAL WELFARE TRUST FUND FOR CITY OF LOS ANGELES DEPARTMENT OF ANIMAL SERVICES LIFESAVING PROGRAMS

Recommendation for Council Action, subject to the approval of the Mayor:

1. **ACCEPT** a grant of \$50,000 from Maddie's Fund for restricted purposes on behalf of the City of Los Angeles Department of Animal Services;
2. **APPROVE** the deposit of these funds into the applicable Appropriation Accounts within the Animal Welfare Trust Fund – Fund No. 859, designated for the grant's restricted purposes;
3. **FORWARD** the acceptance of these grant funds to the Mayor and City Council for approval; and
4. **APPROVE** the disbursement of these funds in accordance with the provisions of the Animal Welfare Trust Fund.

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SUBJECT: Transmittal to Mayor and Council
ACCEPTANCE OF A \$50,000 GRANT FROM MADDIE'S FUND INTO THE ANIMAL WELFARE TRUST FUND FOR CITY OF LOS ANGELES DEPARTMENT OF ANIMAL SERVICES LIFESAVING PROGRAMS

SUMMARY:

The Los Angeles Administrative Code, Section 5.200.1 (Receipt of Property) states that any gift or bequest to be used by the Department that exceeds \$25,000 must be approved by the Mayor and City Council.

On January 12, 2022, the Department of Animal Services was selected to receive a grant in the amount of \$50,000 from Maddie's Fund. These funds will be restricted to the Animal Welfare Trust Fund and utilized strictly for lifesaving programs which support the Human Animal Support Services programs to keep families together and animals out of the shelters and in homes.

On April 26, 2022, the Board of Animal Services Commissioners authorized the acceptance of a \$50,000 grant from Maddie's Fund subject to the approval of the City Council and Mayor.

FISCAL IMPACT:

There will be no financial impact to the General Fund. The funds from this grant will be deposited into the Animal Welfare Trust Fund and disbursements will be made pursuant to the provisions of the Fund.

Respectfully submitted,



Annette G. Ramirez
Interim General Manager

Attachment: Adopted Board Report – Acceptance of a \$50,000 Grant from Maddie's Fund into the Animal Welfare Trust Fund for the City of Los Angeles Department of Animal Services Lifesaving Programs

cc: Jacqueline Reyes, City Administrative Officer
Sharon Lee, Los Angeles Animal Services

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Report to the Board of Animal Services Commissioners

MEETING DATE: April 26, 2022

PREPARED BY: Annette Ramirez

REPORT DATE: April 19, 2022

TITLE: Interim General Manager

SUBJECT: ACCEPTANCE OF A \$50,000 GRANT FROM MADDIE'S FUND INTO THE ANIMAL WELFARE TRUST FUND FOR LOS ANGELES ANIMAL SERVICES LIFESAVING PROGRAMS

BOARD ACTION RECOMMENDED:

1. **ACCEPT** a \$50,000 grant from Maddie's Fund for restricted purposes on behalf of the City of Los Angeles Department of Animal Services;
2. **APPROVE** the deposit of these funds into the applicable Appropriation Accounts within the Animal Welfare Trust Fund – Fund No. 859, designated for the grant's restricted purposes;
3. **FORWARD** the acceptance of these grant funds to the Mayor and City Council for approval; and
4. **APPROVE** the disbursement of these funds in accordance with the provisions of the Animal Welfare Trust Fund.

SUMMARY

The Los Angeles Administrative Code, Section 5.200.1 (Receipt of Property) states that any gift or bequest to be used by the Department that exceeds \$25,000 must be approved by the Mayor and City Council.

On January 12, 2022, the Department of Animal Services was selected to receive a grant in the amount of \$50,000 from Maddie's Fund. These funds will be restricted to the Animal Welfare Trust Fund and utilized strictly for lifesaving programs which support the Human Animal Support Services programs to keep families together and animals out of the shelter and in homes. Funding will not be utilized for staffing.

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Report to the Board of Animal Services Commissioners
SUBJECT: ACCEPTANCE OF A \$50,000 GRANT FROM MADDIE’S FUND INTO THE ANIMAL WELFARE TRUST FUND FOR LOS ANGELES ANIMAL SERVICES LIFESAVING PROGRAMS

This grant will help the Department continue to assist families by offering access to resources such as; getting lost pets home quickly without having to enter the shelter system; providing food and medical assistance; and continuing to build on a strong adoption and foster program so pets find their permanent homes or are placed in foster care. Funding will go directly to materials and supplies needed for our Lifesaving Programs such as but not limited to: Pet Food Pantry, Special Treatment and Recovery (STAR) Program, Pet Retention Program, Citywide Cat Program, and Foster/Adopter supplies.

FISCAL IMPACT:

There will be no financial impact to the General Fund. The funds from this grant will be deposited into the Animal Welfare Trust Fund and disbursements will be made pursuant to the provisions of the Fund.

Approved:



Annette G. Ramirez, Interim General Manager

Attachment

BOARD ACTION:

<u> X </u>	Passed	Disapproved	<u> </u>
<u> </u>	Passed with noted modifications	Continued	<u> </u>
<u> </u>	Tabled	New Date	<u> </u>



Annette Ramirez <annette.ramirez@lacity.org>

Congratulations!

Maddie's Fund Grants Team <grants@maddiesfund.org>

Wed, Jan 12, 2022 at 3:50 PM

To: "annette.ramirez@lacity.org" <annette.ramirez@lacity.org>, "dana.brown@lacity.org" <dana.brown@lacity.org>

Cc: "grants@maddiesfund.org" <grants@maddiesfund.org>



Dear Annette Ramirez and Dana Brown,

Congratulations! We are pleased to inform you that the Maddie's Fund Board of Directors has approved the application submitted by for your project, titled "Los Angeles Animal Services Lifesaving Programs," in the amount of \$50,000.00.

We are thrilled to provide this grant and are proud to support your work.

A confirmation letter will be drafted and sent to the contact provided in your grant application in the next few weeks. Once that letter is signed and returned to us, we will process the payment. Grants over \$5,000 are paid via ACH transfer. The payment contact indicated on your grant application will receive an email from Bill.com asking for your account information, which is stored securely in Bill.com's system (Maddie's Fund will never see your information). Once your Bill.com account is created and our Accounting team processes your payment, the funds will be transferred directly into your account. Grants under \$5,000 are paid via check, unless your organization has previously received an ACH payment from Maddie's Fund. A check will be sent to address of the payment contact indicated on your grant application.

While you are waiting for your confirmation letter, please join us on [Maddie's Pet Forum](#) to share ideas about your project and connect with other organizations doing similar work.

If you have any questions about this grant, please contact Maddie's Fund at 925.310.5450 or grants@maddiesfund.org.

Congratulations, again, on receiving this grant! We wish you the best in your humane work.

Sincerely,

The Maddie's Fund Grants Team

6150 Stoneridge Mall Road, Suite 125, Pleasanton, CA 94588 | grants@maddiesfund.org | 925.310.5450